

Full-time Application Form



LEARNER REFERENCE (office use only)

Please complete in **BLOCK CAPITALS** and answer **ALL** the sections.

If you need any help with filling in this form, please ask a member of staff from your current or most recent school, college or training provider or a member of your family to help you or ring **Student Services on (01202) 205312**.

Male Female

Have you changed your address in the last 12 months? YES NO

Contact details (including area code)

Course applied for:

If you are unsure about which course you wish to study at The College and would like to speak to our Advice and Guidance team please tick this box

Please note: You will be invited to attend an interview for the **1st choice ONLY**. If your 1st and 2nd choices are equal and you would like an interview for both please bracket them together.

If the course you are applying for is offered at both campuses i.e. at Bournemouth and at Poole, please indicate your preferred location.

Do you have a Connexions Personal Adviser? YES NO

If YES what is their name?

Where is your Connexions Advisor based?

Do you have a social worker? YES NO

If YES what is their name

If you are 19 years of age or over, are you in receipt of a means tested benefit? YES NO

Where did you find out about The College? (Please tick one)

- | | | |
|---|--|---|
| A current student <input type="checkbox"/> | A teacher at school <input type="checkbox"/> | Radio <input type="checkbox"/> |
| Careers Convention <input type="checkbox"/> | Friend/relative/word of mouth <input type="checkbox"/> | College open evening <input type="checkbox"/> |
| Prospectus <input type="checkbox"/> | Connexions adviser <input type="checkbox"/> | College web site <input type="checkbox"/> |

Support with your learning

Learning Support Needs

To have the support you need tick the boxes below.

PLEASE RESPOND TO ALL THE QUESTIONS IN THIS SECTION

The information you give us will not stop you coming to The College but it will help us to make sure that you have the correct support when you are on your course.

Disability and additional support

Any disclosure of disability will only be used to help us ensure that we make any reasonable adaptations that would support you on your college course.

- 1. Do you have any kind of learning difficulty or medical condition which could affect your studies**
e.g. hearing or visual impairment, dyslexia, physical disability, mental health or health problems?

Yes No

If YES please give more details:

- 2. Is English your second language?**

Yes No

If YES what is your first language:

- 3. Have you ever had an assessment for learning difficulties or extra help with your school work?**

Yes No

If YES give more details:

- 4. Have you had any special examination arrangements in the past e.g. extra time, use of a laptop computer?**

Yes No

If YES please specify:

Learner Support - Contacting Us

If you have ticked YES in any of the above boxes a member of staff from the Learning Support Team will contact you when you have been sent an interview date and time from the Central Admissions Office. If you have any questions telephone the Learning Support Team on **01202 205349** (Lansdowne, Bournemouth) or **01202 205470** (North Road, Poole).

Ethnic Origin

(This is a Learning + Skills Council requirement) Please tick the category you feel is appropriate to you:

- | | |
|--|---|
| <input type="checkbox"/> Asian or Asian British - Bangladeshi | <input type="checkbox"/> Mixed - White & Black African |
| <input type="checkbox"/> Asian or Asian British - Indian | <input type="checkbox"/> Mixed - White & Black Caribbean |
| <input type="checkbox"/> Asian or Asian British - Pakistani | <input type="checkbox"/> Mixed - any other mixed background |
| <input type="checkbox"/> Asian or Asian British - any other Asian background | <input type="checkbox"/> White - British |
| <input type="checkbox"/> Black or Black British - African | <input type="checkbox"/> White - Irish |
| <input type="checkbox"/> Black British - Caribbean | <input type="checkbox"/> White - any other white background |
| <input type="checkbox"/> Black British - any other Black background | <input type="checkbox"/> Other |
| <input type="checkbox"/> Chinese | |
| <input type="checkbox"/> Mixed - White & Asian | |

Have you lived in the United Kingdom or other European Union country for the last 3 years? YES NO

Nationality:

EQUAL OPPORTUNITIES POLICY

The College is committed to equal opportunities. This means that people from all sections of the community are welcome. Students coming to The College are entitled to expect that they will be treated with respect and have equal opportunities irrespective of age, disability, gender, ethnicity, sexual orientation, religious persuasion or marital status.

DATA PROTECTION

The information you provide on this application form will be used for the purposes of student administration and to enable us to assist you with your education whilst at The College. It will be disclosed internally within The College and externally to the Learning + Skills Council, Connexions service and the Department for Education and Skills. In signing this application form you give your consent to the use of your personal data in this way.

I understand that references may be taken up with my present or most recent school, college or training provider. The information given on this form is, to the best of my knowledge, correct.

Signed

Date

Please read the following notes:

- The College Central Admissions team will acknowledge receipt of your application form (usually within 5 working days). Please note that when using the FREEPOST service, postal delivery can take up to 8 days.
- If you have any queries regarding the progress of your application, please contact Central Admissions on (01202) 205680.

When you have completed this form please return it to:

Central Admissions, The Bournemouth & Poole College, FREEPOST BH969, BH14 0ZZ

PLEASE RING STUDENT & CUSTOMER SERVICES ON (01202) 205312 IF YOU REQUIRE ANY ADDITIONAL HELP OR GUIDANCE COMPLETING THIS FORM

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